



**The Southern Nevada Association of PRIDE, Inc. (SNAPI)
Las Vegas PRIDE Festival 2011
Exhibitor Application**

September 17, 2011, 12:00 Noon to 10:00 PM

**Clark County Amphitheater
500 S. Grand Central Parkway
Las Vegas, NV**

Welcome to Las Vegas PRIDE 2011! Once again, our festival will be held at the Clark County Amphitheater, which is centrally located in the new downtown Las Vegas. Ample, well lighted parking is available on site. The facility is built in the round with an intimate feel for a large area. Exhibitor spaces are located along the main traffic flow path surrounding the main event stage. Booths will be well marked to assist in finding your designated location.

To participate in this year's PRIDE festival, review and complete this Exhibitor Application. *Please review the application carefully as a number of terms have changed from previous events.* Initial pages 2-7, complete the Application form (pages 5-6), sign the Application agreement (page 7) and return with payment to SNAPI:

US-Mail

SNAPI – Vendors Committee
4001 S. Decatur #37-540
Las Vegas, NV 89103-5800

Email

vendors@lasvegaspride.org

Fax

866-930-3336

Early Bird Deadline: July 16, 2011

Application Deadline: August 16, 2011

(applications received after deadline will be subject to \$100.00 late fee)

SNAPI thanks you for participating in PRIDE Festival 2011. If you have any questions or comments, please contact the Vendor Chairman at vendors@lasvegaspride.org.

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I. SNAPI Provides/Offers:

- A. Booth Space: Each booth space will have a ten-foot by ten-foot white canvas tent, with one back panel. Booth spaces have a concrete or blacktop floor in the upper ring along the outer edge of the festival grounds or grass floor near the main stage.
- B. Tables/Chairs: All exhibitors will receive an 8 foot banquet table and two folding chairs. Additional tables and chairs are available for rent (see Application Form). There are no refunds or fee reductions for unused tables/chairs.
- C. Power: Each booth will be provided with one electrical outlet. Power will be limited to single phase, 115 volt, 15 amps. Additional power configurations may be available but cannot be guaranteed. Requests for additional power must be made no later than August 16, 2010. There are no refunds or reduced rental rates for unused power. Note: SNAPI does not provide lighting or extension cords.
- D. Admission Tickets: Each exhibitor will receive two admission tickets with their paid application. Tickets may be picked up at vendor check-in the morning of the event. Additional admission tickets may be purchased using the exhibitor order form for the reduced rate of \$10.00. Tickets purchased the day of the festival will be \$15.00. All booth workers are required to have an admission ticket. Booth workers are NOT considered volunteers by SNAPI.
- E. Booth Assignment: SNAPI reserves the sole right to assign booth space to exhibitors. No guarantees are given to fulfill requests for a specific location.

II. Exhibitor Provides/Agrees to:

- A. Payment: Full payment must accompany your completed application for consideration. Incomplete applications will be returned. We accept Visa, MasterCard, Amex, business checks and cashier's check/money order for payment. Receipt of your completed application and payment will be confirmed via email.
- B. Security/Cleaning Deposit: A \$150.00 security/cleaning deposit is required from all exhibitors. The exhibitor agrees to leave their area in the same condition as they found it. Prior to leaving, the exhibitor agrees to have a SNAPI representative inspect the booth space. Inspections for check-out begin at 7:00 PM. If the space is found to be satisfactory (clean and free of debris and physical damage), the cleaning deposit will be refunded by check at the completion of exhibitors check-out. If for any reason a check is not available, (i.e. late application submissions, missing items at check-out, etc...) a refund check will be mailed within 20 calendar days. Security/Cleaning Deposit checks will only be paid to the name stated on the Exhibitor Application form (no third party deposit refunds are allowed). Leaving the event prior to 7:00 PM will result in forfeiture of Security/Cleaning deposit.

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- C. **Deadlines:** Exhibitor applications are due by August 16, 2010 (Early bird discount applications are due by July 16, 2011). Completed Applications, with payment in full must be received by 5:00 PM on August 16, 2011. Applications received after the deadline will be subject to a \$100.00 late fee and only be accepted based on space availability.
- D. **Refunds:** Requests for booth fee refunds must be made in writing to SNAPI and postmarked no later than August 16, 2011. Absolutely NO refunds will be made after August 16, 2011. In the event of cancellation, the \$150.00 security/cleaning deposit will be forfeited by exhibitor and retained by SNAPI.
- E. **Application Confirmation:** You will receive an e-mail confirmation when your completed application and payment has been processed by SNAPI. Please allow 5 business days after receipt for your application to be processed. This is the only confirmation that will be sent. A welcome packet with maps and booth location will be available at check-in.
- F. **Permits/Licensing/Insurance:** Exhibitors are required to obtain, at their own expense, any and all permits, licenses and/or insurances that may be required by the City of Las Vegas and/or Clark County and/or the State of Nevada.
- G. **Sales Tax:** Exhibitors selling any item subject to Nevada Sales Tax assume all responsibility and liability for obtaining and paying for a valid Nevada Resale Permit. Exhibitor is responsible for collection of all sales taxes on items sold and for payment to the State of Nevada of all sales taxes collected. As a courtesy, SNAPI will have a limited amount of one time event sales tax returns available. SNAPI will not take responsibility for the submission of any returns and/or taxes.
- H. **Check-In:** Check-In hours will be 7:00AM-11:00AM the morning of the festival. Exhibitors not checked in by 11:00AM are NOT guaranteed accommodation. Absolutely NO FEES will be refunded for exhibitors arriving after the deadline and/or for 'no shows'. SNAPI does NOT provide any carts, volunteers or other assistance for exhibitor check-in or check-out.
- I. **Check-Out:** All exhibitors must check out with a SNAPI representative prior to leaving. Exhibitors agree not to check out prior to 7:00PM. All exhibitor equipment and personal items must be removed by 11:00PM the day of the festival. Exhibitors not checking out with a SNAPI representative will forfeit their cleaning/security deposit.
- J. **Damage:** Exhibitors are solely responsible for any damages caused during load in/out.
- K. **Parking:** Exhibitors must park their vehicles in the general lot immediately after unloading. No vehicles may block designated fire lanes, or be parked in otherwise restricted areas. Illegally parked vehicles will be immediately towed at the owner's expense.
- L. **Merchandise:** A list of all items to be displayed, offered for sale, or distributed without charge must be stated on the application. Only items indicated on the application may be displayed, sold or offered (with or without charge) at this event. Any exhibitor found in violation

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of this policy may be subject to immediate removal from the festival with NO refund of exhibitor fees. Absolutely no food or drink may be offered for sale or given away by exhibitors. Absolutely NO Alcoholic Beverages may be brought onto the festival grounds (including for personal use) by exhibitors. Any exhibitor found in violation of this policy will be immediately removed from the festival with NO refund of exhibitor fees.

M. Strolling: Exhibitors may conduct business only inside and immediately in front of their rented space. No exhibitor may conduct business “strolling” throughout the festival grounds. Any exhibitor found in violation of this policy may be subject to immediate removal from the festival with NO refund of exhibitor fees.

N. Non-Discrimination: Exhibitors agree not to discriminate against any individual on the basis of sexual orientation, gender, race, color, physical limitations, or heritage. SNAPI reserves the right to require any exhibitor to remove from display and immediately cease selling or distributing any item that could be deemed inappropriate and/or might cause a disturbance. Sexist, racist, homophobic, or offensive materials will not be permitted. Any exhibitor found in violation of this policy may be subject to immediate removal from the festival with NO refund of exhibitor fees.

O. Noise: As a courtesy to other exhibitors, please keep amplified sound from your booth at a reasonable level. Excessive sound will be limited by the Vendor/Exhibitor Chairman.

P. Firearms: All weapons and firearms (loaded or unloaded) whether concealed or exposed are strictly prohibited from the festival grounds.

Q. Animals: Only medical assistance animals are permitted. No pets are allowed on the festival grounds.

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III. Application Form

Las Vegas Pride 2011 Exhibitor Application Form

Submission Deadline: August 16, 2011

Incomplete applications will NOT be processed and fees will be returned! SNAPI reserves the right to refuse any application for any reason. Refused applications will be returned with a full refund of fees paid. SNAPI will confirm receipt and processing of your application via e-mail. If an email address is not provided, confirmation will NOT be sent. All other pertinent materials (receipts, festival ground maps, etc...) will be available at check-in the morning of the festival.

Organization Information:

Name of Business, Organization,
Individual or Non-Profit Entity: _____

Business License #: _____

Name of Contact Person Attending Event
(If different from above): _____

Mailing Address:

Street: _____

City/State/Zip: _____

Phone #: _____

Cell #: _____

E-Mail: _____

(Needed for confirmation notification)

Website: _____

Vehicle Information: (vehicle used for loading and unloading purposes):

Year: _____

Make: _____

Model: _____

Color: _____

License: _____

State: _____

Non Profit Status: (Please include copy of documentation)

Non-Profit? _____

/ / Yes _____

// No _____

501(c)3 #: _____

Business License #: _____

Type of Products/Information provided/sold at your booth (please list here or attach list):

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Item	Description	Rate/Each	Qty	Total
Booths:	General Booth (10' x 10' space) Regular Price: \$400.00 Early Bird Price (Register before July 16, 2011): \$361.00			
	Corner Booth (10' x 10' space) Regular Price: \$470.00 Early Bird Price (Register before July 16, 2011): \$425.00			
	Non-Profit Booth (501(c)3 Documentation Required) Regular Price: \$190.00 Early Bird Price (Register before July 16, 2011): \$172.00			
Deposit:	Security/Cleaning Deposit (required)			\$150.00
County Fee:	Profit:	\$80.00		
	Non-Profit:	\$40.00		
Extra Items:	Additional Table	\$15.00		
	Additional Chair	\$10.00		
Admission Tickets	Additional Vendor tickets (Pick up at Vendor Check-In by 12:00 noon, September 17 th)	\$10.00		
Late Fee	After August 16, 2011 add late fee	\$100.00		
TOTAL:				

Method of Payment:			
	Check or Money Order (included)		
	Credit Card		
Card Type:	// Visa	// MasterCard	// Amex

Name on Card: _____

Card Number: _____

Expiration Date (MM/YYYY): _____

CVV Security Code: _____

Billing Address: _____

Billing City/State/Zip: _____

Card Holder's Signature: _____

Special Notes/Requests: _____

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IV. Application Agreement

The Applicant understands use granted her/him by SNAPI is a LICENSE TO OCCUPY and is not coupled with an interest in the property and SNAPI retains the right to terminate this license to occupy at any time during the term of the Applicants use.

If, in the sole determination of SNAPI, (1) the Applicant is found to have falsified any of the statements contained in this Application; (2) the Applicant is found to have changed or added to the use described in this Application; (3) the Applicant creates a nuisance to SNAPI, its Licensees and/or its Guests; and/or (4) the Applicant's use of the premises in any other way interferes with orderly, safe and successful conduct of the Festival, this application may be cancelled by SNAPI with no refund of fees.

The Applicant also agrees (1) to furnish all equipment (except as expressly stated in this agreement), inventory, supplies and personnel necessary to the operation of her/his booth; (2) to leave the area fully clean and clear of refuse upon check-out; (3) to sell/distribute only the items listed in the Application order and to make no changes to these items without written consent of SNAPI; and/or (5) to indemnify and hold harmless SNAPI against any and all liabilities arising from the conduct of the operations covered by this contract.

Signature of the agreement affirms that the Applicant and/or organization(s)/ business(es) / individual(s) representing the applicant does not discriminate in hiring, employment, participation or services based on race, ancestry, religion, creed, sex, marital status, physical handicap, medical conditions, national origin or sexual orientation. SNAPI reserves the right to publish this signed affirmation, in whole or part, in the support and pursuit of its purpose and objectives.

By signing below, I show that I have ready and clearly understand the information contained in this agreement and the responsibilities accorded to me as a participating exhibitor at the annual PRIDE Festival. I understand that I may cancel my application in writing; and if cancellation notice is postmarked before the deadline outlined in this agreement I will receive a refund of all fees paid, less the Security/Cleaning deposit within (30) days of my cancellation.

In addition to what has been stated, I understand that this agreement, either expressed or implied, may not be changed, modified, released, discharged, abandoned, or otherwise terminated, in whole or part by me or any SNAPI representative except by an instrument in writing, signed by three (3) Executive Board members of SNAPI and myself.

Name (Please Print Clearly)

Signature

Date